

Health & Safety Policy – Junior Courses

Health & Safety at the School

We aim to provide a safe and secure place to study. As such, LanguageUK Junior School complies with statutory Health and Safety requirements such as Fire Regulations and First Aid. Please tell a member of staff if you see anything which you think is a Health and Safety hazard.



First Aid

If you need first aid, please go to your group leader. First aid kits are located in Abbey School Reception.

Fire Regulations

Please read and remember these instructions:



If you see a fire

1. Press / break nearest red fire alarm
2. Tell teacher or other staff
3. Leave building IMMEDIATELY. Don't collect bags
4. Wait in the car park with the other students



If you hear the alarm

1. Leave building IMMEDIATELY. Don't collect bags
2. Wait in the car park with the other students

Health & Safety on Activities

To make sure you gain the most from our activities programme please read and follow the advice below. If you endanger yourself or another person's safety during an activity, we reserve the right to remove you from our activities programme.

Before All Activities

- Make sure you are at the meeting point on time.
- Bring water, and any medication you need.
- Wear sensible shoes.

During Trips

- Bring pocket money and good shoes for walking. You may need a raincoat or umbrella.

- Stay in pairs or groups at all times. Do not go off on your own.
- If there is a problem, contact your Activity/Group Leader
- If you do not have their number, call the emergency number on your student card.

Road Safety

Please read, remember and follow our **Road Safety policy**.

If You are Lost or in Difficulty

If you are lost or in difficulty, call the number on your student card. If you do not have a phone, go into a shop or public building and ask someone to call the number for you.

Emergencies - 999

In an emergency, dial 999 and ask for the Police, Ambulance or Fire Services. You do not pay for this call.

Health & Safety outside the School

Travelling Home

At the end of the day, you will walk back to your accommodation.

Always walk in small groups (not on your own). Always walk on a well-lit road (not through the park). If you need a taxi, make sure you call one. Don't stop one in the street.



On the Bus

When you travel on the bus at night, sit near the driver, or near other people.



Lifts Home

Don't get into a car with someone you don't know.



Valuable Items

Keep money and valuable items (mobile phone, camera, iPod) in your bag or pocket.



Remember

If you see a fight, walk away. In an emergency, call 999.



For more information about safety in the UK, visit www.educationuk.org/UK/Article/Stay-safeduring-your-UK-studies or ask at the school.