

Student code of Conduct for Adults

Although our classroom environment is virtual (online), the standards of behaviour are as important as they are in brick and mortar schools. In other words, our virtual classrooms are real classrooms with real teachers; therefore, appropriate student behaviour is expected. To ensure that all our students understand how to behave in an online environment, we have developed a code of conduct that all students are required to follow. This code of conduct addresses student interaction with LanguageUK staff, and other LanguageUK students, as well as their individual actions.

A breach of the code of conduct may lead to a learner being excluded from the programme of learning

- At all stages of the process, learners will have the opportunity to give their views of the situation and raise any points which should be considered before a decision is made
- Where it is alleged that a criminal offence has been committed, a legal adviser may accompany the learner to any meetings
- Learners have the right at all stages to see material that is kept on file and to request its removal if it is found to be incorrect

We ask that you:

- Respect others, regardless of culture, ability, race, gender, age or sexual orientation.
- Show a positive commitment to your own development and learning.
- Show respect for another learners' development.
- That you attend and arrive punctually to training/assessment events that you have been scheduled to take. Failure to attend lessons is not refundable.
- That you cooperate with other learners, trainers, host venue staff and the LanguageUK team.
- Understand that learners progress at different paces.
- Understand that there is a certain amount of necessary on-line work such as homework which must be completed by each learner.
- Take due notice and care of your own health and safety and respect for others well-being.

Misconduct

The following are examples of behaviour which are considered as **misconduct** and may result in a **learner's suspension or exclusion** from a programme of study.

- Conduct which prevents, obstructs, or disrupts teaching, learning or administration.
- Disruption to a training course or assessment, by lack of cooperation, that affects other learners on the programme.
- Failure to follow the reasonable instructions and requests of the teacher.
- Disorderly behaviour or the use of bad or abusive language.
- Interference with the software belonging to or used by LanguageUK
- A lack of commitment and appliance of the learner to their own learning and development by attendance at the training course.

The following are considered examples of **gross misconduct** and lead to total exclusion from your course.

- Violence or a threat of violence.
- Drunkenness or illegal use of drugs whilst in attendance at a training course/assessment.
- Activity that is classified as illegal whilst attending a training or assessment event.

Zero tolerance conduct (total exclusion)

Abuse

Abusive or unreasonable behaviour e.g.: making offensive comments; causing someone to feel threatened, fearful or anxious; making abusive comments relating to an individual's sex, sexual orientation, religion or belief, race, pregnancy/maternity, marriage/civil partnership, gender, reassignment, disability or age; acting in an intimidating or hostile manner.

Cyberterrorism

Terrorism on the web “serve at least eight purposes: psychological warfare; publicity and propaganda; data mining; fundraising; recruitment and mobilization; networking; sharing information; and planning and coordination”.

Cyberstalking

Cyberstalking is analogous to traditional forms of stalking, in that it incorporates persistent behaviours that instil apprehension and fear.

Hate Speech

Covers many forms of expressions which spread, incite, promote or justify hatred, violence and discrimination against a person or group of persons for a variety of reasons.

Child Pornography

Child sexual abuse material (legally known as **child pornography**) refers to any content that depicts sexually explicit activities involving a child.

Sexually misconduct

Sexual misconduct e.g. Inappropriately showing sexual organs to another person on line. Making unwanted remarks of a sexual nature without the consent of the other person. Sharing private sexual materials of another person.

Signed:**Date:****Written 5th May 2020****Review monthly for the foreseeable.**